

**Wes-Kaap Onderwysdepartement
Western Cape Education Department
iSebe leMfundo leNtshona Koloni**

Navrae
Enquiries
iMibuzo

MRS. JOHNSON

Verwysing
Reference
Ubhekiso

13/1/4

Telefoon
Telephone
iMfonemfono

403-6325

TO:

EDUCATIONAL INSTITUTIONS
WITH EXISTING PRE-PRIMARY
CLASSES, COLLEGES OF
EDUCATION, AREA- AND CIRCUIT
MANAGERS, SUBJECT ADVISORS

Kantoor van die
Office of the
i-Ofisi ye

Head : Education

Privatsak
Private Bag

9114

Dorp/Stad
Town/City
iDolophi/iSixeko

CAPE TOWN

Poskode/Postal Code
iKhodi lePosi

8000

Faks
Fax

419-5967

Datum/Date
Umhla

2 December 1997

CIRCULAR 0104/97

**FUNDING OF PRE-PRIMARY EDUCATIONAL INSTITUTIONS AND SERVICES ON THE
ABOLITION OF A POST**

1. In terms of Circular 0099/1997 dated 28 November 1997, no provision is made for pre-primary posts in either public or independent schools and these posts are thus abolished as and when they fall vacant for whatever reason. On the abolition of such a post, the WCED will pay schools which presently have such departmentally approved posts a subsidy of R2,00 per school day per learner to a maximum of 25 learners per abolished post.
2. With reference to the above-mentioned announcement, the following guidelines are brought to your attention.
 - 2.1 The minimum number of learners per abolished post will be subsidised by the WCED, is 20. The maximum for whom subsidies will be paid, is 25.
 - 2.2 The registration form to be used to register an abolished post for payment of subsidy is attached as annexure A.
 - 2.3 This registration form must be duly completed on abolishment of the post and submitted by the principal to the circuit manager for recommendation and the ECD planner for approval.
 - 2.4 The claim form to be used for the quarterly payment of the subsidy, is attached as annexure B.
 - 2.5 This claim form must be duly completed by the principal on a quarterly basis and submitted to the area manager within seven (7) days of the closure of the school quarter.
3. The above-mentioned regulations are only applicable to approved posts currently funded by the WCED, that have been abolished. The final decisions for funding of Pre-primary education will be forwarded to all role-players during 1998.


HEAD : EDUCATION

**REGISTRATION FORM FOR FUNDING OF PREPRIMARY EDUCATIONAL INSTITUTIONS
AND SERVICES ON THE ABOLITION OF A POST**
**REGISTRASIEVORM VIR BEFONDSING VAN PREPRIMÊRE ONDERWYSINRIGTINGS EN
-DIENSTE BY DIE AFSKAFFING VAN 'N POS**

**1. PARTICULARS
BESONDERHEDE**

- 1.1 Name of school :
Naam van skool :-----
- 1.2 Street address :
Straatadres :-----
Postal code :
Poskode :-----
- 1.3 Postal address :
Posadres :-----
Postal code :
Poskode :-----
- 1.4 Magisterial district :
Magistraatsdistrik :-----
- 1.5 Name of Principal :
Naam van Skoolhoof :-----
- 1.6 Telephone number of school :
Telefoonnommer van skool :code/kode-----number/nommer-----

**2. NATURE OF APPLICATION
AARD VAN AANSOEK**

REGISTRATION REGISTRASIE	REASON FOR ABOLITION REDE VIR AFSKAFFING

**3. ENROLMENT
INSKRYWINGS**

AGE (no pupils under 4½ years of age) OUDERDOM (geen leerders jonger as 4½)	BOYS SEUNS	GIRLS DOGTERS	TOTAL TOTAAL
4½ - 5 years old 4½ - 5 jaar oud			
6 BUT NOT 7 YEARS OLD 6 MAAR NIE 7 JAAR OUD			
TOTAL TOTAAL			

SIGNATURE OF PRINCIPAL
HANDTEKENING VAN HOOF

RECOMMENDATION OF CIRCUIT MANAGER
AANBEVELING VAN KRINGDIESTURDIER

APPROVAL OF ECD PLANNER
GOEDKEURING VAN VKO DEPLANNER

