

WESTERN CAPE EDUCATION DEPARTMENT APPLICATION FOR CONVERSION FROM TEMPORARY EMPLOYMENT TO PERMANENT EMPLOYMENT (POST LEVEL 1 EDUCATORS ONLY)

INSTRUCTIONS: 1. A fully completed form must be submitted. 2. A false declaration will result in the immediate disqualification/dismissal of the applicant/successful applicant. 3. Certified copies (not originals) of supporting documents must be included.
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Applicant's Persal Number	
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A. POST DETAILS IN RESPECT OF THE CONVERSION APPLICATION

Name of District:	
Name of School:	
Rank:	POST LEVEL 1 EDUCATOR EMPLOYED ON CONTRACT
Subject/s and Phase of current post:	

B. PERSONAL DETAILS (Where applicable, indicate with an X in the appropriate block)

1. Surname:	2. First names:	3. Maiden name:					
4. Date of Birth:	5. Identity Number:	6. Race:					
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: center;">B</td> <td style="width: 15%; text-align: center;">W</td> <td style="width: 15%; text-align: center;">C</td> <td style="width: 15%; text-align: center;">I</td> <td style="width: 15%; text-align: center;">Other</td> </tr> </table>	B	W	C	I	Other
B	W	C	I	Other			
7. Gender:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Male</td> <td style="width: 50%; text-align: center;">Female</td> </tr> </table>	Male	Female				
Male	Female						
8. Disabled:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> </table>	Yes	No				
Yes	No						
9. Nationality:							
10. Language preference:							
11. Do you have any bursary obligations? YES/NO If yes, to which department?							
12. Have you retired or been retired on pension prematurely or have you accepted a Voluntary Severance Package (VSP)	Yes	No					
13. Have you ever been found guilty of a criminal offence (including admission of guilt or pending criminal case)	Yes	No					
14. Have you ever been dismissed from a teaching post? Found guilty of misconduct or resigned in lieu of disciplinary action. If yes, please supply details on a separate sheet of paper.	Yes	No					
15. Do you have business interest with the state / Director of a public or private company conducting business with the State, if yes, please supply details on a separate sheet of paper.	Yes	No					
16. If yes (in respect of the above) will you relinquish business interest if employed in the Public Service	Yes	No					
17. Are you a registered SACE MEMBER ?	Yes	No					
18. If YES state SACE no.:							
19. Residential address:	Postal Code:						
20. Postal address	Postal Code:						
21. Dialling code and tel. no	Mobile no						
22. Email address (compulsory)							

C. ACADEMIC AND PROFESSIONAL QUALIFICATIONS (Attach particulars on a separate sheet if necessary)

Qualifications	Year	NAME OF DIPLOMA OR CERTIFICATE	MINIMUM DURATION OF COURSE	NAME OF INSTITUTION THAT ISSUED THE CERTIFICATE	MAIN SUBJECT PASSED
Academic (e.g. BA, B.Sc.)					
Professional (e.g. HDE)					
Technical (e.g. NTD)					
Other					

D. SUBJECTS, LEARNING AREAS AND EXTRACURRICULAR ACTIVITIES OFFERED

Subjects:	Grades:	Language medium:	Extracurricular activities offered:
			Sport:
			Other:

I certify that this form has been fully completed and that all information provided is correct.

.....
EDUCATOR SIGNATURE

.....
DATE

IMPORTANT TO NOTE:

- Please attach the following documents:
 - Certified copy of your Identity Document (ID)
 - Certified copies of qualifications
 - Certified copies of transcripts
 - Completed vetting form (DOTS)
- Documents must be submitted to Recruitment.Institution@westerncape.gov.za by 15 November 2021
- The completion and submission of the form and supporting documents does **NOT** guarantee permanent employment
- The Directorate: Recruitment and Selection will assess the application and confirm eligibility for permanent employment